



St John's Church of England Primary School, Watford

Scheme of Delegation

Members
Ensures the Trust meets its charitable objectives appointing Trustees, agreeing the Articles of Association, appointing external auditors, receive annual report & accounts

Link Governors
Responsible for scrutinising specific areas eg safeguarding

Governing Board
The employer and accountable body; carries out core governance functions; ensures compliance with statutory & regulatory functions; appoints Headteacher; determines vision, strategy & key priorities; determines policies reflecting the Trust's ethos & values

Governance Professional
Clerking, advice & guidance

Finance & Resources Committee
Responsible for detailed oversight of finance both budgeting and monitoring; plus resources including premises, ICT and staffing; ensuring compliance with the Academies Trust Handbook, Employment Regulations and other legal frameworks.

Pupil & Curriculum Committee
Responsible for detailed oversight of school performance, including progress and attainment data and delivery of the curriculum; oversee safeguarding procedures and SEND provision.

Church & Community Committee
Responsible for detailed oversight of developing the distinctive Christian character of the school, including monitoring the impact of Collective Worship, and ensuring a strategic approach to liaison with the local community.

Admissions Committee
Responsible for detailed oversight of admissions arrangements

Headteacher (Accounting Officer)
Responsible for day-to-day management of school and for the Trust's financial resources

Audit & Risk Assurance Sub-committee
Responsible for monitoring the effectiveness of risk management, control and governance arrangements

Staffing & Pay Review Sub-committee
Responsible for approving the pay structure and any pay progression

Exclusion Appeal Panels, Complaints Panels and Staff Disciplinary & Grievance Panels
convened as necessary

School Business Manager (Chief Financial Officer)
Responsible for financial procedures.

Staffing Structure
All teaching and support roles within school

NB the trust board has the power to change the constitution and powers of its committees at any time, and this includes the membership of those committees too. Committees set their own Terms of Reference.